

SMALLEY PARISH COUNCIL
Minutes of Smalley Parish Council held on Monday 21st May 2018
At 7.30pm in the Church Hall, Smalley

57/18 Present

Cllrs S Bower (Chair), J Walker MBE (Vice-Chairman),
G Rogers, W Judson T Pride, M Miller, B Leivers, E Feenan

58/18 Election of Chairman

RESOLVED: Councillor S Bowers was duly elected Chairman for the ensuing year.

59/18 Election of Vice-Chairman

RESOLVED: Councillor J Walker MBE was duly elected Vice- Chairman for the ensuing year.

60/18 Declaration of Acceptance of Office

Councillor Walker and Councillor Bowers signed the Declaration of Office forms before the Clerk.

61/18 Public Participation

None

62/18 Apologies

Cllr R Illiffe, K Buttery and N Paget

63/18 Declaration of Members Interests

RESOLVED: Members agreed to take any Declarations of Members Interests as they occur in the meeting.

64/18 Appointment of Planning Committee

RESOLVED: Members agreed that Cllr Leivers and Cllr Pride be appointed to the planning committee.

65/18 Minutes of Meeting dated 16th March 2018

RESOLVED: Members agreed the minutes were correct record and duly signed by the Chairman.

66/18 Minutes of Parish Meeting dated 16th March 2018

RESOLVED: Members agreed the minutes were correct record and duly signed by the Chairman.

67/18 Matters Arising

Clerk to give thanks to Cllr Stevenson for work to be carried out in the village.

RESOLVED: Members agreed to ask the Lengthsman if he could carry out 10 hours extra litter picking per month, the areas which require attention are the footpaths and jittys in the village, Cllr Walker to provide a plan.

Clerk to request the fly tipping is removed from the field entrance towards the Rose & Crown.

Members agreed that the Council would wait until they felt there was a need for a police surgery in the village.

68/18 Planning

AVA/2018/0407
24 Cloves Hill
Single storey rear extension – no objections

AVA/2018/0360
4 Cloves Hill
Two storey side extension and replacement of existing garage
No objections

69/18 Report of the Parish Clerk

i) Monthly Playground Inspections

Cllr Rogers reported that the play equipment was satisfactory however, the work on the guttering of the pavilion and the bearing on the cone play equipment is in hand.

Part of the picket fence is rotten, Cllr Rogers will be contacting Clowes fencing to repair.

There will be 4 teams playing on the football pitch next season.

ii) Audit 2017/2018

a) Letter of Engagement

The letter of engagement from internal auditors was signed by the Chairman.

b) Approval of AGAR Section 1

RESOLVED: Section 1 was read by Councillors and approved and duly signed by the Chairman and Clerk

c) Approval of AGAR Section 2

RESOLVED: Section 2 was read by Councillors and approved and duly signed by the Chairman and Clerk

It was noted that the audit next year will take place in February 2019.

iii) Grant Award Policy

RESOLVED: Members agreed the Grant Award Policy and Application Form.

iv) Equal Opportunities Policy

RESOLVED: Members agreed the Equal Opportunities Policy

v) Revised Freedom of Information Policy

RESOLVED: Members agreed the revised Freedom of Information Policy

vi) GDPR

RESOLVED: Members agreed the Data Protection Policy, but will be revised if necessary in due course.

RESOLVED: Members agreed that a GDPR committee be formed to look into the policies and actions required to be taken.

Cllr Bower, Cllr Feenan and the Clerk to be on the committee, and report back to the Council.

RESOLVED: Members agreed the Clerk should be paid the extra hours it will take to ensure the GDPR policies are put in place and actioned.

vii) Stainsby Meadow Entrance

Further quotations are required for the work to be carried out on the entrance Stainsby Meadow. This to be discussed at the next meeting.

viii) Planter St Johns Road

RESOLVED: Clerk to complete the application form for permission to put a 2 tiered planter on the junction of St Johns Road.

ix) Risk Assessments

Cllr Pride has written risk assessments for both the recreation grounds, burial ground and tavern plantation.

Cllr Rogers agreed to go on a playground inspection course.

It was noted that the play areas should be inspected every week and findings are to be recorded.

Repairs to equipment should be carried out by approved contractors.

Clerk to look for tree surgeon to carry out an annual report on the Tavern Plantation.

Clerk to contact Amber Valley to ask how they check the safety of memorials.

Concerns were raised over the well grid at the Dam not being safe, Cllr Feenan to check if the Parish Council has power under section 29 of the Local Government (Miscellaneous Provisions) Act 1982. If not request Amber Valley to enforce this power to make the well grid safe.

Risk assessment for the Groundsman will be required, and for the Clerk.

x) Memorial

RESOLVED: Memorials for B Hamilton approved. Memorial for B J Judge 6 members approved the memorial 2 members abstained from voting.

xi) Website Maintenance

RESOLVED: Members agreed that S Manners be asked to carry out the maintenance on the website.

70/18 Finance

RESOLVED: Members agreed the following payments be made;

Clerk/Groundsman/Expenses/HMRC	£1227.98
NT Services	£265.25
Pension Regulator	£37.40
Shelter Maintenance	£79.86
Derbyshire County Council	£69.97
Amber Valley Borough Council –	
Playground inspections	£84.00
Civic Pride Lamp post testing	£204.00
Network solutions	£110.88
Dalc – GDPR Course	£45.00

BTC – strimming of Dam	£35.00
Mabe Allen – Audit	£750.00
Excel Office Equipment – Ink	£37.18
Came & Co Renewal of Insurance	£1695.75

71/18 Model Standing Orders

RESOLVED: Members approved the revised Model Standing Orders.

Cllr Pride reported that Leisurelites should be sending a new scheme for Christmas lights this month, however, if this does not arrive alternative suppliers will be looked for.

Footpath No 29 is obstructed by a fallen tree, Clerk to report to the footpath officer at Derbyshire County Council.

The meeting closed at 9.30pm